



**SENIOR ESTIMATOR  
FULL-TIME  
GENERAL CONTRACTOR  
COMMERCIAL CONSTRUCTION**

**R. C. Stevens Construction Company** is the Southeast's construction industry leader in industrial process with specialization in food/beverage, manufacturing, healthcare, and growing government markets. Incorporating our core values of quality, innovation, and integrity in all we do, we provide design-build services, general contracting and construction management to our clients and partners. R. C. Stevens is a Cianbro Company. Cianbro is one of the highest-ranked contractors in the United States and is one of the largest open-shop, 100% employee-owned construction companies.

We are seeking an experienced commercial general construction **Senior Estimator** who can actively engage with clients and excels in attention to detail and precision. The role involves bidding, planning, organizing, scheduling work, and evaluating cost-effectiveness. The ideal candidate should be goal-oriented, adaptable, and a team player. The selected team member will be responsible for nurturing both existing and new client relationships while also efficiently and accurately conducting detailed takeoff work. In addition, the Senior Estimator will be expected to respond to project advertisements for bidding or negotiation in line with company goals. This role will collaborate with Project Managers to ensure a seamless transition on awarded projects and during subcontract negotiations.

#### **JOB RESPONSIBILITIES**

- Analyze, compare, and interpret information including unspecified information to make concise and accurate judgements based on knowledge and experience to establish project timelines and budgets
- Lead a team of estimators to estimate and prepare competitive bids, including soliciting subcontractor bids, distributing plans, and reviewing bids, with the ability to work independently or in a team depending on project complexity
- Review contract documents / drawings , specifications, and proposals to estimate time, costs, and labor for new and renovation commercial construction projects or construction management services, utilizing specialized methodologies and techniques
- Upon completion of the quantity surveys, the Estimator compiles a comprehensive project cost summary, encompassing labor, equipment, materials, subcontractors, taxes, insurance, markup, and any other pertinent expenses influencing the project, in order to prepare bid proposals for the client and key stakeholders. Additionally, overhead and profit factors are factored in to determine the total bid price
- Demonstrate exceptional client and subcontractor relationship management throughout multiple, simultaneous short- and long-term projects while coordinating with others to execute work procedures.
- Prepares project budgets and assigns cost codes to subcontract and purchase orders
- Negotiates with subcontractors and suppliers and arranges subcontractor and purchase order agreements
- Ensure consistent and close communication with vendors and subcontractors during the bidding process, addressing any scope-related inquiries
- Communicate professionally and clearly both internally and externally with clients, our departments, and external companies, such as suppliers, subcontractors, and other business partners, to collaborate effectively and achieve project objectives from various sources

## QUALIFICATIONS/REQUIREMENTS

- Bachelor's degree in Building Construction, Civil Engineering, Construction Management, or a related discipline is preferred for commercial construction projects
- Minimum of 5 years prior experience in an Estimating position bidding projects ranging in value between \$500k up to \$50 million with varying complexity within the commercial construction industry, preferably a General Contractor within the state of Florida. Strong knowledge of Divisions 1 through 33, and quantity takeoff experience in all Divisions excluding MEP's
- Conceptual estimating is preferred; ability to visualize and rely on experience to fill in gaps from schematic or conceptual drawings to construct a complete project
- The ideal candidate should possess advanced skills in Bluebeam Revu, with a strong emphasis on design, markup, quantity, and cost estimate bid takeoff tools. Proficiency (5+ years) in utilizing Sage Timberline estimating software or HCSS is highly preferred, along with advanced proficiency in Pantera bid management or Building Connected software
- Experience in collaborating with a variety of individuals and leading presentations with clients and architects to communicate project scope and cost estimates during the initial project phases is essential for this role
- The position requires a strong level of judgment, integrity, flexibility, and credibility
- The role requires the ability to travel, including taking commercial flights, for development opportunities, bid meetings, or visits to construction jobsites for tasks like observing work and taking measurements
- Drug-Free Workplace Program / Background Checks required
- A valid state driver's license and driving history that meets company standards is required

*R. C. Stevens is an employee-owned, tobacco-free, equal opportunity employer, we do not discriminate based on marital status, race, color, creed, gender, sex, religion, national origin, gender identity, age, veteran status, union affiliation, physical or mental disability, citizenship status, sexual orientation, genetic information, or other legally protected status.*