



**PROJECT MANAGER  
FULL-TIME  
GENERAL CONTRACTOR  
COMMERCIAL CONSTRUCTION**

**R. C. Stevens Construction Company** is the Southeast's construction industry leader in industrial process with specialization in food/beverage, manufacturing, healthcare, and growing government markets. Incorporating our core values of quality, innovation, and integrity in all we do, we provide design-build services, general contracting and construction management to our clients and partners. R. C. Stevens is a Cianbro Company. Cianbro is one of the highest-ranked contractors in the United States and is one of the largest open-shop, 100% employee-owned construction companies.

We are seeking a talented **Construction Project Manager** who excels at client engagement, has a keen eye for detail and accuracy, and ensures compliance with worksite requirements and project specifications. The ideal candidate will demonstrate exceptional client relationship management, outstanding project logistics management, and the ability to work both independently and collaboratively to engage project stakeholders effectively.

#### **JOB RESPONSIBILITIES**

- Lead project teams to achieve bottom-line results and growth
- Present and communicate with key stakeholders to cultivate new and existing client relationships
- Ensure building standards are met particularly with specialized healthcare certifications
- Study specifications to plan procedures for construction based on starting and completion times and staffing requirements for each phase of construction
- Serve as a Safety Officer cooperating with our Safety Director to maintain a safe work environment
- Prepare and communicate field reports on progress, materials used, and costs, and adjust work schedules as needed after evaluation of project reports
- Resolve complaints and grievances which may arise with professionalism clearly and concisely
- Work requires frequent interaction with subcontractors to communicate our standards and assist with project compliance in both an office and field environment
- Analytical problem-solving skills with excellent attention to detail
- Constant communication is required with clients, within our project management department, as well as outside companies (suppliers, subcontractors, and other business partners) to work together to achieve project objectives from multiple sources
- Prepare competitive bids. Familiarity with lump sum, time and material
- Travel to job sites

#### **QUALIFICATIONS/REQUIREMENTS**

- Minimum of 7 years' experience in commercial construction management, jobsite management, and project logistics including management of all construction trades
- At least 5 years in a previous position as a Project Manager utilizing superior organization and time management skills; ability to work independently, prioritize workload, and meet deadlines consistently; solid organizational skills

### **QUALIFICATIONS/REQUIREMENTS (Continued)**

- Bachelor's degree required. Higher education in construction management, business management, other construction-based educational programs for commercial construction projects, or relevant discipline is preferred
- LEED Professional designations desirable
- Advanced knowledge of scheduling (P6, Microsoft Project) software is a benefit
- Advanced proficiency (5+ yrs.) in Procore Project Management (or similar) software a plus. Proficiency in Sage Estimating, Textura Payment Management software, DocuSign, and MS Outlook, Word, Excel software with efficiency and accuracy expected. Adaptable to new computer software and technology
- Position requires full-time hours Monday-Friday with additional hours required as needed.
- Capable of walking project sites including demands of ladders, uneven terrain, and challenging weather conditions
- The role requires the ability to travel, including taking commercial flights, for development opportunities, and visits to construction jobsites
- Drug-Free Workplace Program / Background Checks required
- A valid state driver's license and driving history that meets company standards is required

*R. C. Stevens is an employee-owned, tobacco-free, equal opportunity employer, we do not discriminate based on marital status, race, color, creed, gender, sex, religion, national origin, gender identity, age, veteran status, union affiliation, physical or mental disability, citizenship status, sexual orientation, genetic information, or other legally protected status.*