



SUPERINTENDENT – SOUTH FLORIDA
FULL-TIME
GENERAL CONTRACTOR
COMMERCIAL CONSTRUCTION

The **Construction Superintendent** can perform a variety of construction tasks with stringent adherence to building standards, and work intricately with our Project Managers. The Superintendent thrives on attention to detail, accuracy, ability to verify worksite requirements are met, and project specifications are followed to successfully direct activities of fellow employees and subcontractors to achieve project conformance. The ideal candidate will be a flexible, detail-orientated team player called upon weekly to service our existing client projects including but not limited to coordinating subcontractor work scopes, scheduling, and logistics to meet objectives throughout projects, as well as knowledgeable in reading blueprints and following project specifications. The successful candidate will be able to earn the respect of project teams, helping them to work cohesively to achieve the high standards R. C. Stevens is known for.

TO BE SUCCESSFUL IN THIS ROLE, YOU WILL NEED:

- Minimum of 5 years experience in commercial construction, job site management, and project logistics including management of all construction trades.
- High school diploma or equivalent required. Higher education in construction management, business management, other construction-based educational programs for commercial construction projects, or relevant disciplines are preferred.
- Advanced (5+ yrs.) using industry-specific construction software for project management, and scheduling, as well as paperless document storage software. Preferably experience using Procore Project Management, MS Project, Sage 300 CRE (f/k/a Timberline Office), Sage Paperless Construction, Textura Payment Management, DocuSign, and MS Office.
- Demonstrate technical skills and literacy in construction documents and drawings (such as shop, architectural, and structural).
- Work requires frequent interaction with subcontractors to communicate our standards and assist with project compliance in both an office and field environment.
- Experience directing project scheduling, utilizing superior organization and time management skills; ability to work independently, prioritize workload, and meet deadlines consistently.
- Analytical problem-solving skills with excellent attention to detail.
- Strong oral communication skills both internally and externally. Constant communication is required with outside companies (suppliers, subcontractors, and other business partners), clients, as well as within our project management department to work together to achieve project objectives from multiple sources.
- At least 3 years in a previous position responsible for understanding construction industry safety procedures.
- DFWP / Background Checks Required.
- Position requires full-time hours Monday-Friday with additional hours required as needed. Ability to work overtime. May periodically require long hours and weekend work.
- A valid state driver's license and driving history that meets company standards is required. Must be willing to travel.

REQUIRED POSITION FUNCTIONS AND DUTIES:

- Ability to travel to various job sites using personal transportation to report timely is expected. Some out-of-area and overnight travel is possible to periodically support other job sites.
- Conduct all business in a professional and ethical manner to serve customers and increase the goodwill and profit of the company.
- Review project cost projections with Project Manager and make recommendations for cost reductions, scheduling, and projections. Prepare look-ahead schedules and overall long-term schedules.
- Assist the Project Manager with pricing efforts, developing scopes of work, locating and evaluating potential subcontractors and suppliers for review and approval by Project Managers.
- Coordinate the interpretation of the specifications, resolve problems, and coordinate phases of construction to prevent delays.
- Log daily progress and photo documentation timely into project-specific database.
- Work in a paperless work environment.
- Direct subcontractors and provide leadership in the day-to-day planning and executing of quality work. Plan sequence of activities and durations per the proposed schedule and manpower requirements for each phase of construction based on building method, knowledge of available tools and equipment, and personnel resources.
- Mentor subordinates in their career development and progress.
- Call for intermediate and final building inspections and coordinates the building inspections of specialty trades.
- Lead and present at contractor meetings with key stakeholders to communicate project scheduling, coordination, and safety. Participate in or lead Owner/Architect meetings.
- Confer with supervisory personnel and labor representatives, engineering personnel, and inspectors, to resolve complaints and grievances and/or construction problems which may arise with professionalism in a clear and concise manner.
- Notify subcontractors and suppliers of nonconformance work within 48 hours and follow through with the notifications. Maintains and completes the deficient work list.
- Ensure building standards and that construction schedules are met. Responsible for studying contract documents to become very familiar with the requirements outlined, able to plan and anticipate potential problems before they arise.
- Maintain a clean job site; pick up all tools and equipment and secure job site each day to eliminate potential hazards.
- Act as primary field safety representative cooperating with our Safety team to maintain a safe work environment. Complete all work in compliance with the company's operating safety policies and procedures. Maintain a safe work environment and ensure proper safety and incident reporting procedures are followed. Bring near misses or problems to the attention of the safety director, Project Manager, or HR.

Cianbro is an employee-owned, tobacco-free, equal opportunity employer, we do not discriminate based on marital status, race, color, creed, gender, sex, religion, national origin, gender identity, age, veteran status, union affiliation, physical or mental disability, citizenship status, sexual orientation, genetic information, or other legally protected status.